



VACANCY ANNOUNCEMENT
(External/Internal)

Female candidates from all Member States are particularly encouraged to apply.

Vacancy Announcement No: VA-2008/022

Post Title and Level:

Duty Station:

Organizational Unit:

Expected entry on duty:

Indicative Minimum Net Annual Remuneration:

(including post adjustment at single rate for current month)

Type of Appointment:

Deadline for the receipt of applications:

Date of Issuance: 25 April 2008

Industrial Development Officer, P-4

New Delhi, India

Field Representation in India

Field Representation

PROGRAMME COORDINATION AND FIELD OPERATIONS
DIVISION

Third quarter 2008

US\$ 87,642

fixed term, three years

19 May 2008

Organizational Context

- The Regional and Field Operations Branch oversees 5 regional programmes and the UNIDO field network comprising Regional and Country Offices. The Regional Asia and Pacific Programme is responsible for the development and coordination of the programme of UNIDO services based on identified needs, priorities and demands of the countries of the Asia and Pacific Region. The Asia and Pacific Programme also serves as a focal point for coordination of the UNIDO activities in the Asia and Pacific region countries and those of regional/sub-regional Asia and Pacific region institutions. Furthermore, the Asia and Pacific Programme is also responsible for the coordination and administration of its field network comprising Regional and Country Offices as well as UNIDO Desk(s). This position is based in the Regional Office in New Delhi.
- Under the direct supervision of the UNIDO Representative (UR) and Head, Regional Office in New Delhi, the incumbent will, in cooperation with the Asia and Pacific Programme and other relevant branches at UNIDO Headquarters, be responsible for: (i) assessing the TC requirements and subsequently conceptualizing and developing cooperation strategies for the development of UNIDO programmes in the host country and the countries of the sub-region in line with national priorities and the UNIDO service modules, with emphasis on the implementation of international environmental Protocol/Convention programmes, and energy and environment management; (ii) project and programme development and implementation; (iii) team leadership and/or team membership roles; (iv) substantive support and technical advisory services to ongoing projects and programmes and (v) building alliances with all strategic partners.

Main Functions

- Based on thorough needs assessment, conceptualize and formulate effective and innovative cooperation strategies for the development of a systematic programme of technical assistance for the host country and the sub-region, including analysis of government policies and industrial trends, review and monitoring of the overall industrial development situation, identification of priority areas for cooperation based on and consistent with country priorities, the UNIDO business plan and the service modules with emphasis on the sub-region.
- Undertake programme and project development work with an active participation, including leadership role, if required, in the stages of identification, formulation, implementation, and monitoring of programmes and projects at national and sub-regional level, in close cooperation with the Regional Programme at HQ, relevant technical branches at HQ and relevant counterpart institutions at the field level, ensuring development of innovative and cost effective programmes and projects from all sources of financing. Ensure that best practices are incorporated in the development of programmes and projects supporting, inter alia, implementation of international environmental Protocol/Convention programmes, and energy and environment management, while ensuring that the programme portfolio of UNIDO increases in the host country and in the sub-region.
- Act as a Team Member in relevant UNIDO integrated programmes in the sub-region and participate in missions to market and promote UNIDO services and encourage governments, financing institutions, multilateral and bilateral organizations, public and private sectors, and other international and national partners to mobilize resources for UNIDO programmes in the field.
- Provide substantive support to technical cooperation programmes and projects in the host country and the sub-region, including assisting in the evaluation of ongoing projects and programmes, revising implementation plans, providing advisory support services during implementation, monitoring implementation, and participate in programme and project evaluations at both country and sub-regional level. Assist in the screening of candidates for the roster of local consultants, national experts and other personnel in the relevant substantive fields of interest.
- Provide technical advisory services to national counterparts and officials; participate in relevant meetings to pursue and build new relationships with strategic partners and explore new strategic alliances; participate at field level in the coordination mechanisms of the United Nations, including those of the Common Country Assessment (CCA) and the United Nations Development Assistance Framework (UNDAF).

- Assist in the implementation of a regional information network which provides strategic information required for the UNIDO country programme frameworks, country support strategies, industrial sector analyses and industrial policy formulation which could be tapped by all strategic partners, elevating the UNIDO profile as a reliable provider of industrial information.
- Undertake other related duties and assignments as may be required by the Head of the Regional Office.

Required Competencies

- Strategic thinking and analysis; planning, organizing and problem solving abilities; negotiation skills; sound knowledge of development and integration issues of the country and sub-region; ability to work with minimal supervision in a multicultural environment; good inter-personal skills and team leadership ability; cultural sensitivity; advanced report writing skills; excellent verbal and written communication skills; ability to work under pressure and to meet tight deadlines.

Minimum Requirements

- Education: Advanced university degree in Chemical Engineering, Environmental Science, Industrial Chemistry, or Environmental Economics. Advanced knowledge of/specialization in energy and environment management.
- Technical and Functional Experience: Minimum of seven years of working experience in the field of industrial and economic development, with special emphasis on either of these areas. Knowledge of the country or the sub-region an additional asset.
- Language: Fluency in English required. Knowledge of another UN language is desirable.

All applications must be submitted online through the [Online Recruitment System](#)

Correspondence will be undertaken only with candidates who are being considered at an advanced phase of the selection process.

Visit the UNIDO website for details on how to apply:
www.unido.org